



Long-Term Substitute

Harbor Montessori School (HMS) Creekside Campus, in Port Orchard, Washington, is seeking a dynamic and compassionate long-term sub for our Early Childhood classroom. This position starts immediately and will run at least through mid-April 2026, with the possibility of extending beyond that. The long-term substitute should hold a Montessori credential for children ages 3-6 or should have a credential in process.

HMS Creekside has well-equipped and beautiful classrooms, small class sizes, a welcoming and joyful staff and faculty, all on a beautiful six-acre campus.

Harbor Montessori School is accredited by the American Montessori Society and the Northwest Association of Independent Schools. HMS is an equal opportunity employer seeking candidates who will embrace the tenets of Montessori Education and the school's mission, vision, and values, including optimism, respect, connection, integrity, and inclusivity.

Candidates must be detail-oriented, work well as a team member, be experienced in classroom management skills, and have a deep understanding of Montessori education in the first plane of development.

RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

- Prepare the environment and lessons in all subject areas
- Develop, review, and update curriculum and curriculum maps as needed with the support of the EC Program Director
- Maintain student records with regard to attendance, achievement, and report-writing
- Prepare reports for parents in accordance with the established policies of Harbor Montessori School
- Work respectfully and collaboratively with the classroom assistant
- Prepare for and participate in regular parent-teacher conferences as set forth on the school calendar
- Attend and participate in various evening meetings
- Establish and maintain a positive and professional relationship with students, families, and other staff members

SKILLS AND REQUIREMENTS:

Associate's Degree required; Bachelor's Degree preferred

Montessori certification required

Compensation: \$23-\$26/hr commensurate with experience

Please send your resume to brittany@harbormontessori.org